

At Base Buyer’s Agency, we understand the importance of online privacy and the need to protect personal information. This Privacy Policy outlines our practices and commitments to safeguard your information whilst accessing our website.

1. Collection of Personal Information

We may collect the following categories and types of “**Personal Information**”:

- **Contact Information:** your name, physical address, email address, and phone number;
- **Other identifying information:** IP address, social media usernames, passwords and other security information for authentication and access;
- **Payment Information:** credit card, debit card and bank account information;
- **Location;** and
- **Other information:** some information we collect might not be included in this list.

2. Use of Personal Information

We may use your Personal Information for the following purposes:

- To provide the services you have engaged us to undertake for you; and
- To comply with legal requirements and regulations.

3. Disclosure of personal information to third parties - we may disclose your Personal Information to:

- Third party service providers for the purpose of enabling them to provide certain services that may be required in the course of us carrying out the services that you have engaged us to undertake;
- our employees, contractors, affiliates, and/or related entities;
- Third parties, including agents or sub-contractors, who assist us in providing information, products, services or direct marketing to you; and
- Courts, tribunals, regulatory authorities and law enforcement officers, as required by law.

4. Cookies

Our website uses cookies to enhance user experience and track website usage. Cookies are small files stored on your device that contain data related to website

preferences and history. You can disable cookies in your browser settings, but this may limit your access to certain parts of our website.

5. Data Security

We implement industry-standard security measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction. However, no security measure is foolproof, and we cannot guarantee the absolute security of your data in case of unforeseen events.

6. Links to Third-Party Websites

Our website may contain links to third-party websites that are not under our control. You access such third-party websites or content at your own risk. We are not responsible for content, or practices of these websites. We encourage you to review their policies before sharing any personal information.

7. International transfers

Please be aware that your Personal Information and communications may be transferred to and maintained on servers or databases located outside of Australia, including but not limited to the United States, Europe and Asia.

8. Changes to Privacy Policy

We reserve the right to modify our Privacy Policy at any time without prior notice. The updated policy will be posted on our website and become effective immediately upon posting.

9. Updating Your Information

If you would like to update or correct your information in our records, please contact us on the contact information available on the website. We will promptly respond to your request.

10. Contact Us

If you have any questions or concerns about our Privacy Policy , you may contact us at the contact information available on the website. We will aim to investigate and resolve your complaint as soon as possible.